

National Chengchi University
College of Science
Regulations for Flexible Teaching Hours for Full-Time Faculty Members

Approved at the 13th Meeting of the College Curriculum Committee on May 11, 2018

Approved at the 112th and 113th College Affairs Meetings on October 1 and December 3, 2018

Article 5 amended and approved at the 16th Meeting of the College Curriculum Committee on May 20,
2019

Paragraph 3 of Article 5 amended and approved at the 114th College Affairs Meeting on May 27, 2019

Amended and approved at the 17th Meeting of the College Curriculum Committee on October 16, 2019

Paragraph 1 of Article 5 amended and approved at the 115th College Affairs Meeting on October 28,
2019

Articles 2 to 8 amended and approved at the 21st Meeting of the College Curriculum Committee on May
26, 2020

Articles 2 to 8 amended and approved at the 119th College Affairs Meeting on June 8, 2020

Article 2 amended and approved at the 27th Meeting of the College Curriculum Committee on October
20, 2022

Article 2 amended and approved at the 128th College Affairs Meeting on December 26, 2022

Article 1

The College of Science of National Chengchi University (hereinafter referred to as “the College”) establishes these Regulations to align with the University’s Curriculum Streamlining Initiative and to implement flexible teaching-hour measures, allowing adjustments based on faculty members’ teaching or research focus.

Article 2

Full-time faculty members of the College who, in the current academic year or in the preceding two consecutive academic years, have served as Principal Investigators of research projects funded by the **National Science and Technology Council (NSTC) (hereinafter referred to as “NSTC”)** or research projects of equivalent status domestically or internationally (Note 1), shall have a basic teaching load of **12 hours** in the following academic year.

Newly appointed full-time faculty members shall have a basic teaching load of **12 hours** per academic year.

Full-time faculty members concurrently holding administrative positions shall have their basic teaching load determined in accordance with the University’s Curriculum Streamlining Initiative and related regulations.

Full-time faculty members who have reached the age of 62 shall, starting that academic year, have a basic teaching load set at **12 hours** in principle.

Faculty members who do not meet the above criteria shall have a basic teaching load of **15 hours**.

Article 3

In principle, the reduced teaching load for full-time faculty members shall not exceed **3 hours per academic year**.

For faculty members on sabbatical, secondment, approved overseas research leave, or extended medical leave for one semester, both the required teaching hours and the allowable reduced teaching hours shall be calculated at **half**.

Article 4

Each academic year, the College shall calculate the total allowable reduction hours by multiplying the number of faculty members with a basic teaching load of 15 hours (as defined in Article 2) by **3 hours**.

The total reduction hours shall then be allocated according to the reduction categories and priority order listed in Article 5.

Article 5

Reduction categories and their priority order for full-time faculty members are as follows:

1. **Newly appointed full-time faculty members** may apply for reduced teaching hours within their first two academic years, up to **3 hours per academic year**. However, the reduced hours must be compensated by other full-time faculty members of the College.
2. **Special reductions** for assisting with College or departmental administrative affairs or other designated tasks may be granted, upon approval by the Dean, for up to **3 hours per academic year**.
However, the total teaching load shall not fall below **12 hours per academic year**.

Reduced hours under the above categories may not be carried over for later use, except where required for departmental teaching needs.

Article 6

Departments and institutes shall offer courses at the undergraduate, master's, and doctoral levels according to planned instructional needs, ensuring sufficient courses for students to meet graduation requirements.

Departments and institutes shall avoid imbalances between course offerings in fall and spring semesters, and should comply with the College's requirement that course offerings in the two semesters maintain **90% consistency**.

Any matters not covered in these Regulations shall be handled in accordance with the University's Curriculum Streamlining Initiative and related NCCU regulations.

Article 7

These Regulations shall take effect upon approval by both the College Curriculum Committee and the College Affairs Meeting, and promulgation by the Dean. The same procedure applies to any amendments.